

REGULAR BOARD MEETING MINUTES

Administration Building
November 15, 2021
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, November 15, 2021, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Amy Dunwiddie, Corporation Secretary; Rick Mettler, and Schlaura Linderwell, Administrators; Colin Andrews, Corporation Attorney; Tim Miller, Chris Koiner, Chere Frettinger and Steve Frettinger, interested patrons; and Glen Werling, News Banner representative.

President Thompson called the regular meeting to order at 6:00 P.M.

President Thompson opened the meeting by announcing that BHMSD is participating in the United Way *Denim for a Difference* campaign with a contribution to the United Way and also thanked the community partners for hosting the Wells County Career Expo that had an exceptional turnout. President Thompson recognized all three schools for the programs that were held on November 11th honoring Veterans in our community.

President Thompson called for any public comment and there were no comments forthcoming.

Minutes for the Regular Board Meeting held on October 12, 2021, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of October 13, 2021, through November 15, 2021, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Report for October was approved by consensus.

The Bank Statement for October was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Meitzler reported on the Community Working Group and the positive feedback that all members have expressed.

Board members reported on the recently attended ISBA Fall Conference. Board members that attended all spoke positively about attending as a group and they all appreciated the climate throughout our Corporation as compared to some of what other Districts have been going through.

Mrs. Meitzler reported on grant updates, professional development activities and beginning educator mentors.

Dr. Yates updated the Board on district projects, the community partnership with the Wells County United Way, professional development with the HECC (Hoosier Educational Computer

Coordinators) conference, open insurance enrollment for all staff, expansion of the Pre-School programming, future location of the Adams-Wells Co-Op central office, and district marketing strategies.

Dr. Yates reported that Mrs. Karen Reed received \$500 from her submission of the McDonald's MAC grant application to be used in the Culinary Arts program.

The Board reviewed two bid proposals for Construction Manager services for the Middle School roof replacement and improvements project. The committee, in coordination with Barton Coe Vilamaa, selected Shawnee Construction & Engineering to be the preferred choice as more scope of work would be available due to the fee schedule. The motion by Bruce Holland and second by Mike Murray passed unanimously in favor of Shawnee Construction & Engineering as the Construction Manager as presented. The motion passed unanimously. Upon review of bid proposals for the roof replacement of the Middle School, Moisture Management recommended awarding the contract to R. Adams Roofing Inc. as presented. The motion to accept their bid by Trent White and second by Angie Sheets passed unanimously.

The district met with EMCOR to refine the scope of work for the High School HVAC Guaranteed Energy Savings Project. EMCOR has provided a not to exceed budget scope to include replacement of existing rooftop units above the main and upper gyms, removal of 44 classroom HVAC units, installation of 44 new classroom HVAC units, and new control programming for the high school HVAC system. Existing rooftop units may be refurbished instead of replaced depending on the final engineering analysis for the units. In order to move forward with securing the necessary equipment and material procurement, a letter of intent will be executed after the closing proceedings on November 16th. On a motion by Mike Murray and second by Bruce Holland, Dr. Yates was given approval to issue a Letter of Intent to EMCOR after the closing proceedings are finalized. The motion passed unanimously.

Dr. Yates updated the Board on the underwriting of the bond issue to fund the Middle School Roof Replacement and Improvements Project and the High School HVAC Guaranteed Energy Savings Project with the bond issue scheduled to close on November 16th. Highlights from the sale of the bond include:

- Arbitrage yield is 1.844114%
- Funds available for both Projects 10,891,732.69 after adjusting for soft costs and adding in bond premium.

Colin Andrews presented information regarding the impact of the 2020 US Census on the voting process for BHMSD constituents. The board unanimously approved the Resolution for Board Candidate Voting Process (Correlated File #2122-34) as presented on a motion by Bruce Holland and second by Trent White. The resolution will be published in the News Banner within 10 days of approval. The Board will be presented with an updated policy (BBB – School Board Member Selection) at the December meeting.

The Board approved the retirement request from Ms. Beverly Balash effective at the end of the school year as presented. The motion by Mike Murray and second by Angie Sheets passed unanimously with appreciation of her years of service.

The Board approved the following resignations as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

Megan Slater	MS Spec. Ed Instructional Asst.
Mike Mann	Bus Driver (effective 12/31/21)

The Board approved the following employment recommendations as presented. The motion by Mike Murray and second by Angie Sheets passed unanimously.

Karen Bell	Mentor to Felicia McElveen
Theresa Sell	Long Term Sub (for L. McConnell)
Mark Prible	HS Asst. Boys Basketball Coach (volunteer)
Jack Ringger	HS Asst. Boys Swim Coach (volunteer)
Jack Reiff	HS Asst. Boys Swim Coach (volunteer)
Michael Laux	HS Asst. Boys Swim Coach (volunteer)
Stephanie Scott	HS Asst. Boys Swim Coach (volunteer)
Hunter Cunningham	HS Diving Coach
Sidney Nash	Substitute Teacher
Mindy Yates	Substitute Teacher
Intent-to-Employ	SLPA (Speech Lang. Pathologist Asst.)
Intent-to-Employ	ES Spec. Ed Instructional Asst.
Matthew Miller	½ Groundskeeper
Keith Linderwell	½ Groundskeeper

The Board approved the following requests for FMLA as presented. The motion by Bruce Holland and second by Angie Sheets passed unanimously.

Tim McKnight	9/27/21 - 1/1/22 (extension of original request)
Richard Bricker	10/11/21 - 11/8/21
Bev Balash	11/2/21 - 12/14/21
Leah Miller	12/1/21 - 3/6/22

The Board approved the following donations as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

Bargain Hut	Pants for ES girls & boys
Bluffton Diner	\$250.00 for ES student needs
Anonymous Donor	\$500.00 for MS student needs
ProFed	\$500.00 for MS student needs

The Board approved policy EBCD-R (Emergency Closing Guidelines) on first reading as presented. Updated language pertains to the communication and notification to administrators and parents during emergency closings. The motion by Trent White and second by Angie Sheets passed unanimously.

The Board approved policy BDDC (Agenda Preparation and Dissemination/Public Participation) on second reading as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve the following policies by Trent White and second by Angie Sheets passed unanimously as presented.

EBC	Use of Metal Detectors
EBCD	Emergency Closings
ECF	U.S. Flag
ECH	Use of Face Masks
EDC	Authorized Use of School-Owned Materials

The Board approved the 2021-2023 Master Teacher Contract, along with increased stipends for head coaching positions not included in the Master Teacher Contract, as presented. The motion by Julie Thompson and second by Bruce Holland passed unanimously. Dr. Yates thanked Mrs. Mayer for her time and leadership as the teacher's lead negotiator. President Thompson thanked the negotiations team for their efforts in creating a cohesive Master Teacher Contract for 2021-2023. The Master Teacher Contract can be found on the district website: www.bhmsd.org. In addition, the Board issued a letter of appreciation to Senator Holdman and Representative Lehman for the Indiana General Assembly's commitment to funding public education.

The Board approved the Resolution for Local Income Tax Distribution (Correlated File #2122-35) as presented. The motion by Angie Sheets and second by Trent White passed unanimously.

The Board reviewed the BHMSD Health Operations Plan from 9/13/21 and collectively as a group voted to continue the current plan of "recommending masks and following close contact/quarantine protocols" as presented on a motion by Bruce Holland and second by Mike Murray. The motion passed unanimously.

With there being no additional business to come before the board, the meeting was adjourned at 7:03 P.M. on a motion by Trent White and second by Mike Murray. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Bruce E Holland
Trent White

Julie A. Thompson
Mike Murray
Angie Sheets